

**Parks Committee Meeting
Courthouse Conference Room A231
October 12, 2011 8:00 a.m.**

Call to Order: Meeting was called to order at 8:00 a.m. by Chairperson Kotlowski.

The meeting was properly announced.

Roll Call: Committee Members: Jerry Kotlowski, Dave Renner, Bill Miller, Lori Djumadi, and Heidi Roekle. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, and Rita Kolstad – Parks Admin. Clerk/Bookkeeper.

Approve Agenda: Motion by Renner/Miller to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Miller/Renner to approve the September 13, 2011, minutes as printed. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: None.

Public Participation on Agenda Items: None.

Recreation Report by Committee Members: Djumadi asked when do the snowmobile clubs receive their reimbursements? Coordinator explained the process. Depending on how Clubs submit their reimbursement requests to the Parks Department, some get reimbursed monthly and some only two or three times per season.

Trails Management Report: Coordinator reported the County recently received approximately \$19,000 in supplemental grooming monies to be disbursed to the snowmobile clubs for the 2010-2011 season. Additional supplemental reimbursement monies for 2010-2011 should be received in December. Clubs do not always get 100% of their grooming expenses reimbursed. Each Club gets \$231.77 per Club trail mile for trail grooming and maintenance. Adams County takes \$4040.00 annually for administering the snowmobile program to offset the County's expense.

ATV trails close November 1 annually. Plum Creek Timber Company lease agreement needs renewing.

Park Manager Reports: Fall park usage has been good. Staff has been reduced; water lines will be drained soon; and fall projects are beginning.

Outlying Parks Update: Outlying Caretaker works till November 1 when the outlying parks close for the season. Hwy 21 Wayside will remain open year round and will require the user fee as it will be maintained year round as well.

Djumadi asked if the new Shoreland Ordinance will force the Parks into expensive changes? Director reported the ordinance does not go into effect till 2015 and any modifications necessary will be made by qualified park personnel. The Department does not foresee any major problems meeting the requirements.

Department will determine if Hwy 21 Wayside area should be surveyed or staked out to prevent hunters from firing guns in that area.

Employee Status Report: Petenwell Park had a workman's compensation claim recently, employee was off for two weeks.

Revenue Report: Committee reviewed.

Expense Check Summary Report and Expense Report: Reviewed by Committee.

Future Agenda Items: Public Hearing for 5-Year Outdoor Recreation Plan. Set 2012 Park User Fees.

Set Next Meeting Date: No meeting was scheduled for November. Committee will meet December 7, 2011, 6:00 p.m., UW Extension Building, Room 103, for the regular Committee meeting. Public Hearing on the proposed 5-Year Outdoor Recreation Plan will follow at 7:00 p.m.

Adjourn: Motion by Djumadi/Roekle to adjourn at 8:40 a.m. Motion carried by unanimous vote.

Submitted by,

Lori Djumadi
Parks Committee
Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.